

NOTICE TO BIDDERS

Proceed, Inc. a non-profit organization that administers the State's Weatherization Program in Union, and Somerset Counties desires to receive sealed bids to purchase and install a high efficiency domestic hot water system in an Apartment building owned by the Housing Authority of the city of Elizabeth. The project will include dismantling and proper disposition of existing equipment and the purchase of the new equipment, as well as all associated controls, control panels, piping (copper) duct and electrical work.

The sealed bids outside envelope must be marked "HACE Mravlag Manor water heater" and received by Proceed, Inc. located at 1122 East Grand Street Elizabeth, NJ 07201 no later than Thursday, August 6th. 2020 at 10:00 a.m. and will be opened with a State Monitors presence. Room to be used for public opening of sealed bids can be obtained in reception area. A Pre-bid meeting is scheduled for Thursday July 30th. 2020. At 10:00 a.m. at Mravlag Manor 688 Maple Ave. Building D Elizabeth, NJ

The Instructions to Bidders, Bid Form and other Contract Documents will be on file during the business day starting Monday July 27th. 2020 at Proceed's Office located at 1122 East Grand Street Elizabeth, NJ 07201 at the reception desk (ground floor) (908) 351-7727.

The Bid Packet is free but limited to one per interested company. Business card with company's name, phone and fax number must be presented and left with receptionist. All bids obtained as copies from other sources will be **invalidated**.

Most certifications and other forms required to be submitted by bidders will be found in the Bid Packet. Those that are not are clearly delineated on the Bid Document Submission Checklist. A Bid Bond (Surety) of 10% secured by a surety company acceptable to the U.S. Government and authorized to do business in New Jersey is to be included with the Bid Submission.

The successful bidder will also be required to produce a 100% Payment and Performance Bond in the name of the Housing Authority City Of Elizabeth and Proceed, Inc. written by a Treasury-listed surety prior to Proceed's issuance of a Notice to Proceed.

Proceed, Inc. reserves the right to reject any and all bids, waive any informalities in the bids received and to accept any bid which is deemed to be in the best interest of Proceed, Inc. and the Housing Authority of Elizabeth.

Bids will remain in force for a period of sixty (60) days after the date of the bid opening.

Joseph Sardina
Weatherization Manager

Valid Bid Packets can only be obtained directly from Proceed, Inc.